

# North Country Emergency Medical Service

Administrative Board Meeting  
Yacolt Administrative Building  
300 W. Hoag St., Yacolt, Washington

**Thursday, September 24, 2020**

2:00 p.m.

## Minutes

**Due to COVID-19 precautions, the meeting was held online using GoToMeeting.**

### **MEMBERS IN ATTENDANCE**

Jerry Olson – Cowlitz County Commissioners  
Eileen Quiring – Clark County Councilors  
Dale Grams – Skamania County Hospital District  
Richard Mahar – Skamania County Commissioners  
Malita Moseley – Town of Yacolt  
Lori Homola – Rural Amboy area  
Winston Miller – PacifiCorp  
D.E.B. Ward – Rural Yacolt area

### **ABSENT**

Bob Appling – Rural Yale-Cougar Area  
Rebecca Hoffman – USFS Mount St. Helens Monument

**STAFF:** Chief Shaun Ford and Finance Manager Kim Pitts.

**CALL MEETING TO ORDER** – Chair Jerry Olson called the meeting to order at 2:06 p.m.

**APPROVAL OF MINUTES** – Dale Grams made a motion to approve the minutes from the July 23, 2020 regular meeting, seconded by Eileen Quiring and carried.

**PRESENTATION** – Station 52 (Fargher Lake) Construction

Michelle Vo and Camilla Cok from Hennebery Eddy Architects gave a PowerPoint presentation outlining building and site design for a new public safety building at Fargher Lake for emergency ambulance and possible fire use (Fire District 10). Estimated costs for site and building design were presented. The board entered into discussion regarding the project. Chief Ford requested funds for going forward with additional design and the preapplication process with Clark County.

**NEW BUSINESS**

1. Dale Grams made a motion to approve 2021 Authorized Positions and Pay Ranges, seconded by Eileen Quiring and carried unanimously.
2. Dale Grams moved to approve Resolution 2020-09-01 for authorization of 2021 preliminary budgets, seconded by Eileen Quiring and carried unanimously.

Operating Fund 6270	\$2,625,004
Excess Levy Fund 6271	\$ 561,795
Skamania Fund 6272	\$ 93,850
Capital Fund 6273	\$1,672,000

3. Dale Grams made a motion to approve Resolution 2020-09-02 Authorizing Additional Compensation to Exempt Employees, seconded by Eileen Quiring and carried unanimously.
4. Dale Grams made a motion to approve claims as paid, seconded by Malita Mosely and carried unanimously.

05/26/20	\$61,955.82
06/03/20	\$ 7,035.24
06/05/20	\$ 8,035.00
06/08/20	\$65,573.12
06/17/20	\$49,003.95
06/23/20	\$63,368.76
07/02/20	\$ 8,342.24
07/06/20	\$66,146.26
07/14/20	\$28,722.58
07/27/20	\$67,788.41
07/29/20	\$42,639.78
08/03/20	\$68,932.49
08/12/20	\$41,492.74
08/17/20	\$64,269.53
08/25/20	\$37,154.25
08/31/20	\$67,528.47
09/02/20	\$ 8,942.20
09/14/20	\$64,429.38

**NEW AGENDA ITEM**


5. Eileen Quiring made a motion to approve Resolution 2020-09-03 authorizing a Capital Budget amendment for an additional \$40,000 to be used for architecture and preapplication fees for the Fargher Lake public safety building project, seconded by Richard Mahar and approved unanimously.

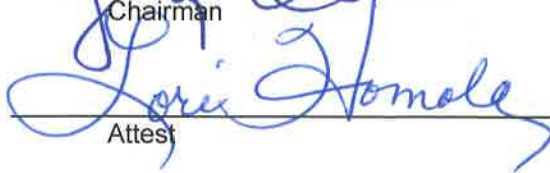
**STAFF REPORT**

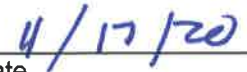
1. Chief Ford advised that Lowes Heroes Project is planning to donate supplies and labor to remodel two bathrooms in the operations building (Station 51).
2. Kim Pitts reviewed the financial reports.

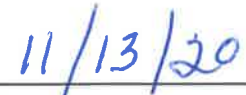
**ADJOURNMENT** – Chair Jerry Olson adjourned the meeting at 3:46 p.m.

**Next meeting: Thursday, November 12, 2020 at 2:30 p.m.**

  
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Chairman

  
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Attest

  
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Date

  
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Date