

North Country Emergency Medical Service

Administrative Board Meeting
held at the Yacolt EMS Station
300 W. Hoag St., Yacolt, Washington

Thursday, January 28, 2021

2:00 p.m.

Agenda

ROLL CALL/CALL MEETING TO ORDER – Chair Jerry Olson

APPROVAL OF MINUTES – November 12, 2020 regular meeting – *Board Action*

COMMUNICATIONS

From the Board

Open Communications

Interested individuals are invited to speak to the Board on any issue. Citizen comment guidelines are available upon request.

EXECUTIVE SESSION

CHIEF'S PRESENTATION OF 2021 DISTRICT GOALS

DISCUSSION

1. Staff Community Involvement
2. Station 52 Update

NEW BUSINESS

1. Staff Report No. 2021-01-01 for approval to run Excess Levy in 2021– *Board Action*

Summary: The last Excess Levy was run in 2017 and the remaining funds will not be sufficient to continue current operations in the next several years. Requesting approval to run an excess levy in 2021 for collection in 2022.

2. Resolution 2021-01-01 for approval to purchase Lucas CPR devices under sole source competitive solicitation exception – *Board Action*

Summary: At the September 2019 administrative board meeting it was approved to purchase two Stryker Lucas CPR devices as a special market purchase. The agency is in

need of two additional CPR devices and requests approval to make a sole source purchase for compatible CPR devices thereby waiving complete bidding requirements under RCW 39.04.270.

3. Approval to purchase 'key man' life insurance on the Chief – *Board Action*

Summary: Quotes have been received for term life insurance on the Chief. Final rates will be based upon the physical examination by the carrier and final decision by the underwriters. Quotes range from \$210-\$280 annual premium for \$250,000 coverage.

4. Payment of claims – *Board Action*

Summary: Approve wages, benefits, and claims for November and December 2020 and January 2021.

STAFF REPORT

1. Chief and training report – Shaun Ford
2. Operations report – Bryce Shirley
3. Logistics & VRT report – Dennis Madler
4. Financial report – Kim Pitts

ADJOURNMENT – Chair Jerry Olson

Next meeting: Thursday, March 25, 2021 at 2:00 p.m.