

North Country Emergency Medical Service

Administrative Board Meeting
held at the Yacolt EMS Station
300 W. Hoag St., Yacolt, Washington

Thursday, November 18, 2021

2:00 p.m.

Agenda

HELD VIA GOTOMEETING

ROLL CALL/CALL MEETING TO ORDER – Chair Jerry Olson

ANNOUNCEMENT OF OPEN PUBLIC HEARING ON REVENUE SOURCES

APPROVAL OF MINUTES – September 23, 2021 regular meeting – *Board Action*

COMMUNICATIONS

From the Board

Open Communications

Interested individuals are invited to speak to the Board on any issue. Citizen comment guidelines are available upon request.

EXECUTIVE SESSION (if needed)

DISCUSSION

1. Skamania County costing
2. Juneteenth Holiday

NEW BUSINESS

1. Resolution 2021-11-01 for approval of 2022 final budgets – *Board Action*

Operating Fund 6270	\$2,705,034
Excess Levy Fund 6271	\$ 598,182
Skamania Fund 6272	\$ 93,850
Capital Fund 6273	\$2,090,500

Summary: Review and approve 2022 final operating and capital budgets.

2. Approve continuation in the Washington Fire Commissioners health care plan – *Board Action*

Summary: Annually, the district is required by the WFCM health care program to submit an employer application and eligibility/contribution form.

3. Election of Officers – *Board Action*

Summary: Every two years the board shall elect from its regular members a chairperson and vice-chairperson who shall serve from January 1st of one year to December 31st of the following year. Policy 101.3 Organization.

4. Update signers on checking accounts – *Board Action*

Summary: Approve new employee as a signer on \$75,000 Imprest checking account ending in 1708 and \$3,000 petty cash checking account ending in 3100.

5. Payment of claims – *Board Action*

Summary: Approve wages, benefits, and claims for September, October and November 2021.

STAFF REPORT

1. Chief and training report – Shaun Ford
2. Operations report – Bryce Shirley
3. Logistics & VRT report – Dennis Madler
4. Financial report – Kim Pitts

ADJOURNMENT – Chair Jerry Olson

Next meeting: Thursday, January 27, 2022 at 2:00 p.m.