

# North Country Emergency Medical Service

Administrative Board Meeting  
held at the Yacolt EMS Station  
300 W. Hoag St., Yacolt, Washington

Thursday, January 27, 2022

2:00 p.m.

## Agenda

### HELD VIA GOTOMEETING

**ROLL CALL/CALL MEETING TO ORDER** – Chair Jerry Olson

**APPROVAL OF MINUTES** – November 18, 2021 regular meeting – *Board Action*

### COMMUNICATIONS

From the Board

Open Communications

*Interested individuals are invited to speak to the Board on any issue. Citizen comment guidelines are available upon request.*

### EXECUTIVE SESSION (if needed)

### DISCUSSION

1. Skamania County costing

### OLD BUSINESS

1. Juneteenth Holiday – *Board Action*

*Summary: The board discussed whether to add another paid holiday to the nine holidays currently allowed. The cost was estimated at approximately \$3,000 annually. The board postponed any action until the next regular board meeting.*

2. Election of Chair & Vice Chair – *Board Action*

*Summary: The board discussed the biennial election of officers at the November 18, 2021 meeting. As some board members were not present, Dale Grams made a motion to table until the next regular meeting, seconded by D.E.B. Ward and carried unanimously.*

## **NEW BUSINESS**

**1. Payment of claims – *Board Action***

*Summary: Approve wages, benefits, and claims for September, October and November 2021.*

**2. Office staffing from 80/20 to 90/10.**

Office staffing from 80/20 for the office assistant only to 90/10 for both office assistant and finance manager, beginning January 1, 2022.

## **STAFF REPORT**

1. Chief and training report – Shaun Ford
2. Operations report – Bryce Shirley
3. Logistics & VRT report – Dennis Madler
4. Financial report – Monica Hofstetter

**ADJOURNMENT** – Chair Jerry Olson

**Next meeting: Thursday, March 24, 2022 at 2:00 p.m.**