

North Country Emergency Medical Service

Administrative Board Meeting
Yacolt Administrative Building
300 W. Hoag St., Yacolt, Washington

Thursday, March 24, 2022

2:00 p.m.

Minutes

Due to COVID-19 precautions, the meeting was hybrid via GoToMeeting with optional in-person attendance.

MEMBERS IN ATTENDANCE

Bob Appling – Rural Yale-Cougar Area
Ronald Homola – Town of Yacolt
Dale Grams – Skamania County Hospital District
Winston Miller – PacifiCorp
Jerry Olson – Cowlitz County Commissioners
Lori Homola – Rural Amboy area
Richard Mahar – Skamania County Commissioners
Gary Medvigy – Clark County Councilors
Rebecca Hoffman – USFS Mount St. Helens Monument

ABSENT

No board members absent

STAFF

Chief Shaun Ford
Finance Manager Monica Hofstetter
Battalion Chiefs' Dennis Madler and Bryce Shirley

CALL MEETING TO ORDER – Chair Bob Appling called the meeting to order at 2:02 p.m.

ANNOUNCEMENT OF OPEN PUBLIC HEARING ON REVENUE SOURCES

APPROVAL OF MINUTES – Dale Grams made a motion to approve the minutes from the January 27, 2022 regular meeting, seconded by Jerry Olson and carried unanimously.

DISCUSSION

1. Skamania County Costing was previously discussed in the January 27, 2022 meeting, informing the board administrative costs cannot be billed to the Title III funds per the State Auditor’s Office. After discussion with Skamania County, Ann Leuders, Finance Administrator, the agreed method of billing will be from the annual \$10,000 hospital fund.
2. The Fargher Lake Station is in the permitting process. The RFP was made public with a closing date of May 2, 2022. There might be a slight increase of cost due to supply issues and may cause the project to take longer.
3. Currently there are two open board positions, Clark County EMS District 1 and Rural Yacolt. Currently the Clark County EMS District 1 position is temporarily being filled by Gary Medvigy District 4 Councilor. Chief Ford explained that any agency we hold an agreement or contract with has a seat on our board, the other board positions are optional. The Clark County EMS District 1 position will be filled once Clark County finds a person to fill the seat. It was asked that the board think about whether we have a need to fill the Rural Yacolt position, or if there are any persons that would be willing to fill the available position.
4. The annual report was presented in a slide show highlighting the total calls and budget v. actuals. – Annual Report Attached

NEW BUSINESS

1. Dale Grams made a motion to approve claims for January, February, and March as paid, seconded Jerry Olson and carried unanimously.

03/09/2022	\$7,543.05
03/09/2022	\$18,338.62
03/01/2022	\$67,239.01
02/23/2022	\$39,871.07
02/17/2022	\$81,994.53
02/08/2022	\$6,454.42
02/04/2022	\$66,544.22
02/08/2022	\$79,799.43
01/25/2022	\$1,640.55
01/24/2022	\$36,737.94
01/24/2022	\$73,405.30

STAFF REPORT

1. Chief Ford informed the board Pacific Corp will be handling the Station 4 Cresap Bay location as soon as our contract is up. Fire District No. 7 currently uses the storage bays and will take over the contract with Pacific Corp.
1. Battalion Chief Bryce Shirley reported one of our medics would be out for 2 months for medical reasons. There is ongoing interviews and testing for Pine Creek and VRT. We have hired 2 part-time Pine Creek staff and 2 VRT volunteers.
2. Battalion Chief Dennis Madler reported on the VRT missions, with 7 year to date. The VRT is performing about 1-2 missions on the weekends and all have been snow missions. The new snow mobiles are working great and both of the retired snow mobiles have been sold.
3. Monica Hofstetter reported that we are now into March and expect to see property taxes begin to come in, with the approximate \$608,808. Currently salaries and benefits are at 25% which is on target for the ending first quarter. A transfer of fund from the Excess Levy account to the Operating account was made, in the amount of \$100,000. There is minimal activity in the Skamania fund due to the time of year, but it is expected to pick up in the coming months.

ADJOURNMENT – Chair Bob Appling adjourned the meeting at 2:50 p.m.

Next meeting: Thursday, May 26, 2022 at 2:00 p.m.



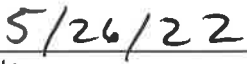
Chairman



Date



Attest



Date