

North Country Emergency Medical Service

Administrative Board Meeting
Yacolt Administrative Building
300 W. Hoag St., Yacolt, Washington

Thursday, May 27, 2021

2:00 p.m.

Minutes

Due to COVID-19 precautions, the meeting was held using GoToMeeting.

MEMBERS IN ATTENDANCE

Dale Grams – Skamania County Hospital District
Richard Mahar – Skamania County Commissioners
Malita Moseley – Town of Yacolt
Jerry Olson – Cowlitz County Commissioners
Eileen Quiring O’Brien – Clark County Councilors
D.E.B. Ward – Rural Yacolt area

ABSENT

Bob Appling – Rural Yale-Cougar Area
Rebecca Hoffman – USFS Mount St. Helens Monument
Lori Homola – Rural Amboy area
Winston Miller – PacifiCorp

STAFF: Chief Shaun Ford, Battalion Chiefs’ Dennis Madler and Bryce Shirley and Finance Manager Kim Pitts.

CALL MEETING TO ORDER – Chair Jerry Olson called the meeting to order at 2:04 p.m.

APPROVAL OF MINUTES - Dale Grams made a motion to approve the minutes from the March 25, 2021 regular meeting, seconded by Eileen Quiring O’Brien and carried unanimously.

COMMUNICATIONS - There were no communications from the board or the public.

PRESENTATIONS AND DISCUSSION

1. Camilla Cok and Michelle Vo of Hennebery Eddy Architects attended the meeting to provide an update on the status of the Station 52 Fargher Lake building project. Both driveways in their current locations are approved by WSDOT. Jerry Olson suggested keeping any vegetation away from driveways to provide a clear view. By the end of June, we should have an updated cost estimate. Design development should begin next week

and should be ready by the end of July followed by construction documents. Jerry Olson suggested that land use should be completed before final construction documents. By the September board meeting the project should be ready to go out to bid. Chief Ford advised he is working with the Fire Marshal to determine the requirements for a water tank.

2. Chief Ford advised that North Country EMS cannot receive funds directly from the American Rescue Plan Act of 2021 (ARPA), however, NCEMS has applied for funds from Clark County to pay for part of the costs of Station 52. The County Council should be reviewing in June or July. Richard Mahar suggested contacting the Town of Yacolt as well as they received funds.

NEW BUSINESS

1. Dale Grams made a motion to approve the surplus of Rescue 5, a 2003 Ford #350 Van VIN #2558, seconded by Eileen Quiring O'Brien and carried unanimously.
2. Dale Grams made motion to approve claims as paid, seconded by Richard Mahar and carried unanimously.

03/15/21	\$60,406.05
03/23/21	\$33,339.84
04/06/21	\$21,982.49
04/13/21	\$61,037.78
04/21/21	\$50,331.37
04/26/21	\$62,815.17
04/26/21	\$63,928.28
05/04/21	\$16,031.67
05/19/21	\$37,257.82

STAFF REPORT

1. Chief Ford reported that the estimated Cowlitz election costs for August have gone down to approximately \$3,500 and all three excess levy elections, Cowlitz, Clark and Town of Yacolt will be held in August. The agency newsletter will be going out in the next couple of weeks. On June 8th Chief Ford will attend the Title III presentation and Skamania EMS Board meetings. Station masking requirements have been updated; fully vaccinated employees no longer need to wear a mask when in the station, only for public or patient contact. The board should be able to meeting in person by September.
2. Battalion Chief Shirley reported that two new Pine Creek EMTs have been hired and will transition to residents after Pine Creek. Pine Creek staffing begins July 1. The Cougar ambulance will be staffed in July and August. The agency currently has no openings. One

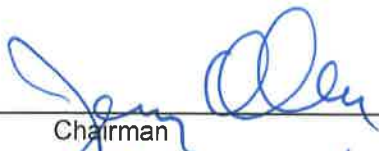
staff member is currently out with COVID. The PMA program should be resuming again shortly. Employers are allowed to require employees to show proof of vaccination.

3. Battalion Chief Madler reported the VRT has completed 10 missions year to date. A plane crash occurred recently and the occupants were located and reported only minor injuries. VRT member Lance Dawkins won third place in the MRA photo contest and is donating the \$500 prize toward the purchase of replacement ropes. SAR51 is in service. In person field training has resumed.
4. Kim Pitts reported that the key man life insurance will not be shared with the fire district as the insurance company would allow only one beneficiary. Property taxes for the first half of the year have been collected and are on target. The remaining excess levy budgeted amount will be transferred to the operating fund in the next few months. We are at 39% of the year and overall expenditures are at 34%, right on track for the year.

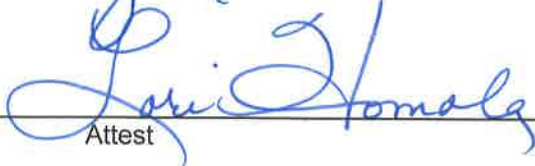
ADJOURNMENT – Chair Jerry Olson adjourned the meeting at 2:47 p.m.

Next meeting: Thursday, July 22, 2021 at 2:00 p.m.


(Chief Ford will update the progress on the Station 52 project and advise if a meeting will need to be held. Otherwise, the board will reconvene at the regular meeting in September).



Chairman



Attest



Date



Date